



## Projects & Development India Limited

(A Government of India Undertaking)

PDIL Bhawan, A-14, Sector-1, Noida-201301

Distt. Gautam Budh Nagar (UP)

CIN : U74140UP1978GOI028629

**(ADVT.NO. HR/71/22/02(Contract))**

Projects & Development India Limited (PDIL), **A Mini Ratna Category-I PSU**, an ISO 9001:2015 & OHSAS 18001:2007 Certified and ISO/IEC 17020:2012 Accredited Company, is a leading Design Engineering and Consultancy organization having experience of over 40 years in Design, Detailed Engineering, Procurement, Project Management, Construction Supervision and Commissioning of Fertilizer & Allied Chemical, Refinery, Oil & Gas, Power, Petrochemical, Housing / Township and Infrastructure projects.

Applications are invited for engagement of eligible candidates **PURELY ON CONTRACT BASIS UPTO THREE (3) YEARS duration for various posts**, for posting to any of PDIL offices / sites located all over India as detailed below:

<b>TENTATIVE NUMBER OF VACANCIES FOR DIPLOMA ENGINEERS</b>				
<b>Designation and Post Qualification Experience (PQ Exp.) → Discipline ↓</b>	<b>Diploma Engineer Gr-III (2)/ Jr. Executive Gr-III (2) (PQ Exp. - 2 years)</b>	<b>Diploma Engineer Gr-II (5) / Jr. Executive Gr-II (5) (PQ Exp. - 5 years)</b>	<b>Diploma Engineer Gr-I (8)/ Jr. Executive Gr-I (8) (PQ Exp. - 8 years)</b>	<b>Grand Total</b>
Civil Engineering	-	2	1	3
Mechanical Engineering- Piping & Material Handling	1	2	1	4
Mechanical Engineering- Machinery	-	-	1	1
Electrical Engineering	-	1	1	2
Inspection & NDT	-	2	1	3
SSP & QC Audit	-	-	1	1
Fire/Industrial Safety	-	8	3	11
<b>Total</b>	<b>1</b>	<b>15</b>	<b>9</b>	<b>25</b>

**TENTATIVE NUMBER OF VACANCIES FOR DEGREE ENGINEERS**

<b>Designation and Post Qualification Experience (PQ Exp.) →</b>  <b>Discipline ↓</b>	<b>Engineer Gr-III (2)/ Executive Gr-III (2) (PQ Exp. - 2 years)</b>	<b>Engineer Gr-II (5)/ Executive Gr-II (5) (PQ Exp. - 5 years)</b>	<b>Engineer Gr-I (8)/ Executive Gr-I (8) (PQ Exp. - 8 years)</b>	<b>Grand Total</b>
Process Engineering	2	4	-	6
Civil Engineering	-	17	8	25
Mechanical Engineering- Piping & Material Handling	-	1	-	1
Mechanical Engineering- PV	-	3	-	3
Mechanical Engineering- Construction	-	16	8	24
Mechanical Engineering- Machinery	-	2	-	2
Electrical Engineering	1	11	4	16
Instrumentation Engineering	-	8	-	8
Project Management	3	4	-	7
Management Services	1	1	-	2
Inspection & NDT	2	3	1	6
Environmental Engineering	1	2	-	3
SSP & QC Audit	-	-	1	1
Materials Management	-	1	-	1
Finance Department- ICWA/ CA/ MBA (Fin) full time.	-	-	2	2
<b>Total</b>	<b>10</b>	<b>73</b>	<b>24</b>	<b>107</b>

## JOB SPECIFICATIONS FOR DIPLOMA ENGINEERS

Discipline	Qualification	Job Descriptions
Civil Engineering	Diploma in Civil Engineering	<p>Candidate should be capable of preparing 3D models of Steel/R.C.C structures on Internationally acceptable software like Framework plus, SP-3D etc. Experience for projects in the field of Fertilizer/ Chemicals/ Oil &amp; Gas/ Power/ Refinery, etc is desirable.</p> <p>Candidate should have experience in Supervision and experience in Quality Assurance in Industrial Projects. He should be well acquainted with Civil &amp; Structural works for piling, pile/open foundation steel and RCC structure, fabrication and erection of Steel Structure. He should have work experience in areas like Fertilizers/ Chemical/ Oil &amp; Gas/ Power Industries.</p>
Mechanical Engineering – Piping & Material Handling	Diploma in Mechanical Engineering	<p>Candidate should have working experience in the field of Fertilizer/ Chemicals/ Oil &amp; gas/ Power/ Refinery etc. The candidate must be capable of preparing Piping drawings on Auto CAD/ Micro Station, review/ checking of piping drawings. Knowledge of working on PDS-3 modeling will be considered as an added advantage.</p> <p>Candidate should be capable of preparing equipment Layout, Plot Plan, Piping GA drawings, Civil Scope drawings, Nozzle Orientation, platform &amp; ladder drawings, piping study drawings/sketches, Review/ checking of vendor drawings. Must have experience Of operating drafting software AUTOCAD/ MICRO STATION. Awareness of PDS/PDMS software will be considered as additional qualification.</p> <p>Candidate should have experience of Material Handling Draftsman in the field of Fertilizer/ Chemicals/ Oil &amp; Gas/ Power / Refinery/ Petrochemical/ Thermal Power/ Cement plant/ Coal, Ash &amp; Ore Handling Plant etc. Candidate should have working knowledge in preparing conceptual Material Handling Scheme and Material Handling Equipments / conveyor layout drawings, Plot Plan, Bagging Plant and Raw / Product Handling System drawing, General Arrangement and generating Civil scope drawing for Material Handling Equipment &amp; Conveyor. Must have experience of operating drafting software AUTOCAD, Micro station, MS Office etc.</p>
Mechanical Engineering- Machinery	Diploma in Mechanical Engineering	<p>Candidate should have experience and knowledge of API, PTC, ASTM and Engineering Standards pertaining to Pumps, Compressors, Turbines, Fans &amp; Blowers etc. Preparation &amp; review of Technical Specifications of machinery items and knowledge of Procurement Procedure. Equipment Data Sheet, Material Requisition, Evaluation of Technical Bids, Preparation of Purchase Orders, Review &amp; Checking of Vendor's Drawings/ Documents, Cost Estimation Exposure on Plant trouble shooting is preferred. Plant Health Study and Energy Audit. Further, candidate should be capable of handling the job independently and provide guidance to the team members. Experience in consultancy organisations engaged in Fertilizer/ Oil &amp; Gas/ Refinery/ Petrochemical/ Chemical industry shall have added advantage.</p>

## **JOB SPECIFICATIONS FOR DIPLOMA ENGINEERS**

Discipline	Qualification	Job Descriptions
Electrical Engineering	Diploma in Electrical Engineering	<p>Candidate should have Experience in Electrical; drawing preparation e.g. SLD, Lighting layout, Earthing &amp; Lightening protection layout, Substation equipment layout and Cable rack &amp; trench layout etc. in Auto CAD. Preference may be given to the candidates having experience in Smart plant, PDS modelling and CADMATIC.</p> <p>Candidate should have experience in Design &amp; Engineering of power supply/distribution system (High Voltage / Low Voltage), power system protection, illumination system, earthing system, etc. Procurement of electrical equipments/materials like HT/LT switch gears, transformers, UPS, Inverter, battery &amp; battery chargers, motors, variable speed drives, generators, cables, lighting materials, earthing materials, etc., Equipment sizing, Preparation of technical specifications for procurement of electrical equipments, erection BOQ &amp; NIT, etc., Preparation &amp; Interpretation of Electrical Drawings, Classification of hazardous area from electrical installation point of view, Familiarization with national &amp; international standards &amp; codes (IS, IEC, IEEE etc.) Knowledge of MS Office, Auto CAD and electrical software like ETAP etc. will be preferred.</p>
Inspection & NDT	Diploma or Equivalent in Mechanical Engineering with ASNT Level II Certificate (Certificate in UT/RT/MT/LPT shall be preferred.)	The candidate should have experience in execution of AUS of reformer Tubes & maintenances /calibration/ standardization of Non-Destructive Testing equipments, job execution, site report preparation of materials of equipments / pipelines for Fertilizers/ Chemicals/ Refineries/Petrochemicals.
SSP & QC Audit	B.Sc. (Hons. in Chemistry)	Experience in the field of Chemical Testing, Analysis and Quality Control for Chemical Laboratory.
Fire/Industrial Safety	Diploma in any Engineering Discipline with One Year Diploma (Regular/Correspondence) in Fire/ Industrial Safety Engineering.	The candidates should have working experience in handling Safety related fields at Project Site for Fertilizer/ Chemicals/ Oil & Gas/Refinery/ Petrochemicals etc.

## **JOB SPECIFICATIONS FOR DEGREE ENGINEERS**

Discipline	Qualification	Job Descriptions
Process Engineering	Engineering Degree in: <ul style="list-style-type: none"> <li>• Chemical</li> <li>• Chemical Technology</li> </ul>	Candidate should have experience in process design, preparation of process flow sheet with heat and mass balance, P&I diagrams, equipment data sheet, process simulation, technical services, HAZOP study, operation/commissioning, etc. in a Consultancy organisations engaged in Fertilizer/ Oil & Gas/ Refinery/ Petrochemical/ Chemical industry. Must have experience in leading group of process engineers. Candidate having experience in Coal Gasification/Acid & Salt Industry can also apply.

## JOB SPECIFICATIONS FOR DEGREE ENGINEERS

Discipline	Qualification	Job Descriptions
Civil Engineering	Engineering Degree in: • Civil • Structural	<p>Candidate should have experience in Design of concrete / steel structural works related to Fertilizers/Chemical/Oil &amp; Gas/ Steel/ Power Industries. Experience in Structural Analysis, design by STAAD PRO is essential. Experience in preparation of Technical Specification/ BOQ for construction tenders and design of Machine Foundation will be considered as an added advantage.</p> <p>Candidate should have experience in Supervision and experience in Quality Assurance in Industrial Projects. He should be well acquainted with Civil &amp; Structural works for piling, pile/open foundation steel and RCC structure, fabrication and erection of Steel Structure. He should have work experience in areas like Fertilizers/ Chemical/ Oil &amp; Gas/ Power Industries.</p>
Mechanical Engineering- Piping & Material Handling	Degree in Mechanical Engineering	<p>Candidate should have experience as Lead Piping Engineer in execution of major industrial projects in the field of Fertilizer / Chemicals / Oil &amp; Gas / Power /Refinery/ Petrochemical etc. Candidate must have good working knowledge of following:</p> <ul style="list-style-type: none"> <li>➤ Generation of Plot Plan, Equipment Layout, Piping General arrangement drawing, supporting isometric drawings, Pipe Support and Spring Schedule.</li> <li>➤ Stress Analysis in CAESAR – II, Piping &amp; Valve Specification, Piping MTO and Procurement of Piping Materials &amp; Valves.</li> <li>➤ Candidate should also be conversant with 3DModeling environment.</li> <li>➤ EPC Engineering experience in large size projects shall be added advantage.</li> <li>➤ Preparation of ITB for LSTK contract including preparation Piping Design Philosophy and estimating of man hours for the proposed new job.</li> <li>➤ Exposure of Fired Heater/Reformer shall be added advantage.</li> <li>➤ Checking of vendor drawings &amp; civil scope drawings.</li> </ul> <p>Candidate should have experience as Lead Material Handling Engineer in execution of major industrial projects in the field of Fertilizer / Chemicals / Oil &amp; Gas / Power /Refinery/ Petrochemical/ Thermal Power/ Cement Plant/ Coal. Ash &amp; Ore Handling Plant etc. Candidate should have good working knowledge of following:</p> <ul style="list-style-type: none"> <li>➤ Generation of Plot Plan &amp; Material Handling Scheme etc.</li> <li>➤ Equipment/ Conveyor/ Bagging Plant/ Cement Plant, Coal. Ash/ Ore Handling Plant Layouts drawings.</li> </ul>

## JOB SPECIFICATIONS FOR DEGREE ENGINEERS

Discipline	Qualification	Job Descriptions
		<ul style="list-style-type: none"> <li>➤ Conveyor/ Bagging Plant/ Cement Plant/ Coal/ Ash/ Ore Handling System general arrangement drawings.</li> <li>➤ EPC Engineering experience in large size projects shall be added advantage.</li> <li>➤ Preparation of ITB for Equipment/ System &amp; LSTK contract including preparation Material Handling Design Philosophy, cost estimation of equipment/ system and estimate of man hours for the proposed new job.</li> <li>➤ Checking of vendor drawings &amp; civil scope drawings.</li> </ul>
Mechanical Engineering- PV	Degree in Mechanical Engineering	<p>Candidate should have experience as a Lead PV Engineer in execution of major industrial projects in the field of Fertilizer / Chemicals / Oil &amp; Gas / Power / Refinery/ Petrochemical etc. a) Preparation and review of Manual / Computerized Mechanical Design of Pressure Vessels, Heat Exchangers, Towers, Storage Tanks, Bullets etc. Working experience with software like PV-Elite / TEMA/ BJAC/ Micro-Protol/ Compress etc. Further, candidate should be capable of handling the job independently and provide guidance to the team members. Additional knowledge of Finite Element Analysis is desirable. Candidate should have working knowledge of various codes and standards, particularly ASME Section VIII Div-1 &amp; 2, HEI,TEMA, API 620 &amp; 650 etc. b) Review / approval of Mechanical data sheet Equipment Specifications, Enquiry Specifications of Items / Equipment, Evaluation of Technical Bids, Preparation of Purchase Order &amp; Cost Estimation. Checking of Vendor's Mechanical Design Calculations &amp; Fabrication Drawings. Exposure on Plant trouble shooting is preferred.</p>
Mechanical Engineering- Construction	Degree in Mechanical Engineering	<p>Candidate should have experience in execution of major industrial projects in the field of Fertilizer / Chemicals / Oil &amp; Gas / Power / Refinery/ Petrochemical etc. Candidate should have good working exposure of site supervision in mechanical construction related activities. Capable of handling project site during construction, erection, inspection, testing related activities independently. Should be in a position to lead a team of Engineers of various disciplines. Should also have knowledge of construction codes / standards. Having experience of site tendering jobs from home office/site will be considered as an added advantage.</p>

## JOB SPECIFICATIONS FOR DEGREE ENGINEERS

Discipline	Qualification	Job Descriptions
Mechanical Engineering-Machinery	Degree in Mechanical Engineering	<p>Candidate should have experience and knowledge of API, PTC, ASTM and Engineering Standards pertaining to Pumps, Compressors, Turbines, Fans &amp; Blowers etc. Preparation &amp; review of Technical Specifications of machinery items and knowledge of Procurement Procedure. Equipment Data Sheet, Material Requisition, Evaluation of Technical Bids, Preparation of Purchase Orders, Review &amp; Checking of Vendor's Drawings/Documents, Cost Estimation Exposure on Plant trouble shooting is preferred.</p> <p>Plant Health Study and Energy Audit. Further, candidate should be capable of handling the job independently and provide guidance to the team members. Experience in consultancy organisations engaged in Fertilizer/ Oil &amp; Gas/ Refinery/ Petrochemical/ Chemical industry shall have added advantage.</p>
Electrical Engineering	Degree in Electrical Engineering	<p>Candidate should have experience in Design &amp; engineering of power supply / distribution system (High Voltage / Low Voltage), power system protection, illumination system, earthing system, etc. Procurement of electrical equipments/materials like HT/LT switchgears, transformers, UPS, Inverter, battery &amp; battery chargers, motors, variable speed drives, generators, cables, lighting materials, earthing materials, etc., Equipment sizing, Preparation of technical specifications for procurement of electrical equipments, erection BOQ &amp; NIT, etc., Preparation &amp; Interpretation of Electrical Drawings, Classification of hazardous area from electrical installation point of view, Familiarization with national &amp; international standards &amp; codes (IS, IEC, IEEE etc.) Knowledge of MS Office, Auto CAD and electrical software like ETAP etc. will be preferred.</p> <p>Candidate should have experience in execution of major industrial projects in the field of Fertilizer / Chemicals / Oil &amp; Gas / Power / Refinery/ Petrochemical etc. Candidate should have good working exposure of site supervision in electrical construction related activities. Capable of handling project site during construction, erection, inspection, testing related activities independently. Should be in a position to lead a team of Engineers of various disciplines. Should also have knowledge of construction codes / standards. Having experience of site tendering jobs from home office/site will be considered as an added advantage.</p>

## **JOB SPECIFICATIONS FOR DEGREE ENGINEERS**

<b>Discipline</b>	<b>Qualification</b>	<b>Job Descriptions</b>
Instrumentation Engineering	<p>Engineering Degree in:</p> <ul style="list-style-type: none"> <li>• Instrumentation &amp; Control</li> <li>• Applied Instrumentation Control</li> <li>• Electronics &amp; Instrumentation</li> <li>• Electronics, Instrumentation &amp; Control</li> <li>• Electronics &amp; Communication</li> <li>• Electronics &amp; Telecommunication</li> </ul>	<p>Experience in Sizing of Control Valve, Safety Valve and Flow Elements, Enquiry Specification for Field Instruments, Receiver instruments, DCS, PLC, ESDS and Erection Materials, Control Room, Equipment Layout inside Control Room, Logic diagram. The candidates should have experience in inspection of field instruments, DCS, PLC etc. Exposure to work on Instrumentation Software like INTOOLS &amp; CONVAL etc. is desirable.</p>
Project Management	<p>Degree in Engineering preferably in Chemical/Mechanical</p>	<p>Candidate should have experience of execution of major projects in the field of Fertilizer /Chemicals/Oil &amp; Gas/ Power/Refinery etc. Candidate should possess fair knowledge of project management activities like – planning, monitoring, procurement &amp; contracting, billing, reporting, follow-ups with vendors/contractors/clients, project cost control &amp; maintenance of project deliverable etc.</p>
Management Services	<p>Degree in Engineering preferably in Mechanical/Production/ Industrial Engineering</p>	<p>Candidate should have experience of execution of major projects in the field of Fertilizer/Chemicals/Oil &amp; Gas/ Power/Refinery etc. Candidate should possess fair knowledge of project management activities like – planning, monitoring, procurement &amp; contracting, billing, reporting, follow-ups with vendors/contractors/clients, project cost control &amp; maintenance of project deliverable etc.</p>
Inspection & NDT	<p>Engineering Degree in any discipline:</p> <ul style="list-style-type: none"> <li>• Instrumentation &amp; Control</li> <li>• Applied Instrumentation Control</li> <li>• Electronics &amp; Instrumentation</li> <li>• Electronics, Instrumentation &amp; Control</li> <li>• Electronics &amp; Communication</li> <li>• Electronics &amp; Telecommunication.</li> <li>• Electrical.</li> <li>• Electrical &amp; Electronics</li> <li>• Power</li> <li>• Mechanical/ Metallurgy/ Metallurgy &amp; Material Science /Production/ Manufacturing Engg. Candidate giving ASNT Level-II certificate in UT/RT/MT/LPT shall be preferred.</li> <li>• Civil</li> <li>• Structural</li> </ul>	<p>Experience in Terminal Automation System and Inspection of Instrument items such as PLC/ SCADA/ Instrument Cables/ Instrument Panels/ Transmitter/ Level Gauge/ Pressure Gauge/ Purging Panel, etc. The candidate should have experience in inspection of Electrical item such as Motor/ PMCC/ Transformers/ DG Set/ HT &amp; LT Panels/ HT &amp; LT Cables, etc. Working experience in Fertilizer/ Chemicals/ Oil &amp; Gas/ Power/ Refinery/ Petrochemical industries in Inspection of Mechanical equipments, Pipelines, Valves etc. Inspection/ Supervision of NDT requirement of storage vessels etc for statutory certification carried under CCOE/ PESO, Nagpur purview. Experience in the field of Non- Destructive Evaluation (NDE) involving various Non- Destructive testing (NDT) techniques. He should have proven knowledge of NDE of critical equipment/ pipelines to the extent of health/life expectancy/ residual like assessment and should have exposure to statutory inspection requirement of Spheres, Bullets, Tanks, etc. Candidate should have Inspection experience in Supervision and experience in Quality Assurance in Industrial Projects. He should be well acquainted with Civil &amp; Structural works for piling, pile/open foundation steel and RCC structure, fabrication and erection of Steel Structure. He should have work experience in areas like Fertilizers/ Chemical/ Oil &amp; Gas/ Power Industries.</p>



## **JOB SPECIFICATIONS FOR DEGREE ENGINEERS**

<b>Discipline</b>	<b>Qualification</b>	<b>Job Descriptions</b>
Environmental Engineering	<p>Engineering Degree in:</p> <ul style="list-style-type: none"> <li>• Chemical</li> <li>• Civil</li> <li>• Environment</li> </ul> <p>OR</p> <p>Post Graduate Degree in:</p> <ul style="list-style-type: none"> <li>• Chemistry</li> <li>• Geo- Physics</li> <li>• Geology</li> <li>• Environmental Science</li> </ul>	<p>Must be QCI-NABET qualified Functional Area Expert in at least any one of the functional areas as mentioned below:</p> <ol style="list-style-type: none"> <li>1. Air Pollution Monitoring, Prevention &amp; Control (AP)</li> <li>2. Water Pollution Monitoring, Prevention &amp; Control (WP)</li> <li>3. Solid &amp; Hazardous Waste Management (SHW)</li> <li>4. Meteorology, Air Quality modeling &amp; Prediction (AQ)</li> <li>5. Land Use (LU)</li> <li>6. Noise &amp; Vibration (NV)</li> <li>7. Hydrology Ground Water &amp; Water Conservation (HG)</li> <li>8. Geology (GEO)</li> <li>9. Soil Conservation (SC)</li> <li>10. Ecology &amp; Biodiversity (EB)</li> </ol> <p>Experience in preparation of EIA &amp; RA study report for sectors like Chemical &amp; Fertilizers, handling &amp; storage of hazardous materials, transport of hazardous material through pipeline etc.</p>
SSP & QC Audit	M.Sc. in Chemistry	Experience in the field of Chemical Testing, Analysis and Quality Control for Chemical Laboratory.
Materials Management	<p>Degree in Engineering (in any discipline)</p> <p>OR Full time regular MBA (Materials Management/ Supply Chain Management)</p> <p>OR</p> <p>PG Diploma in Materials Management (02 years regular course) (Recognized as equivalent to MBA by UGC/ AICTE).</p>	<p>Candidate should have experience in Materials Management especially in Procurement of materials /services under International / National competitive bidding, must be conversant with taxes/duties, import &amp; export procedures/policies and should have relevant knowledge of Govt./Statutory rules &amp; regulations, etc.</p>
Finance	<p>CA or CMA or Two years Full time MBA with specialization in Finance (Candidates with dual specialization or General MBA shall not be eligible to apply.)</p>	<p>Candidate should have experience in the area of payable and receivable accounting, evaluation of purchase proposals, finalization of accounts, budgeting and MIS, fund management, taxation, etc. Preference will be given to the candidates having hand-on experience in SAP.</p>

**Maximum Age Criteria, Monthly Emoluments and Post Qualification Experience:**

Designation	Diploma Engineers & Equivalent			Degree Engineers & Equivalent			
	Diploma Engineer Gr-III (2)/ Jr. Executive Gr-III (2)	Diploma Engineer Gr-II (5) / Jr. Executive Gr-II (5)	Diploma Engineer Gr-I (8)/ Jr. Executive Gr-I (8)	Engineer Gr-III (2)/ Executive Gr-III (2)	Engineer Gr-II (5)/ Executive Gr-II (5)	Engineer Gr-I (8) / Executive Gr-I (8)	
Post Qualification Experience as on 30.06.2022 (in years)	2	5	8	2	5	8	
Maximum Age as on 30.06.2022 (in years)	37	40	43	32	35	38	
Consolidated Monthly Emoluments (in Rs.)	Noida & Inspection Offices (Kolkata, Chennai, Mumbai & Hyderabad)	26600	32100	35300	42500	51800	59700
	Vadodara Office	23940	28890	31770	38250	46620	53730

The above consolidated monthly remuneration is in total and is inclusive of all allowances viz. House Rent, Medical, Mobile/Telephone charges, Conveyance, etc. & will not be entitled for any other payment/site or project allowances/facilities (except TA/DA as per applicable rules). However, an annual increment of 3%, rounded to next Rs. 10/- on the consolidated remuneration on each completed year of service in PDIL shall be given.

**Age Relaxation:** Age relaxation will be given to SC/ ST/ OBC/ PWD/ Ex-Serviceman applicants as per Government guidelines. Upper age is relaxable by 5 years for SC/ST applicants, by 3 years for OBC applicants and by 10 years for PWD applicants. However, no applicant of age 56 years or above will be eligible for selection for any post. Persons with Disability (PWD) are encouraged to apply.

**GENERAL CONDITIONS:**

1. a. All above qualifications should be from recognized University/Institute. Minimum qualifying marks in Degree / Diploma qualifying exam shall be 60% (55% for SC/ST). Engineering graduates with post graduation degree from recognized University/Institute will be considered as additional qualification. For Finance discipline, minimum qualifying marks of 60% shall not be applicable for CA/ICWA passed applicants. Candidates should be meticulous and precise in filling their percentage of marks obtained up to two decimal places. No rounding up in any manner whatsoever is permitted.
  - b. To qualify/make eligible, the candidates for interview in discipline of Safety, the following Shall be considered:
    - i. 60% (55% for SC/ST) shall be considered as mandatory only for main/base qualification i.e. Engineering Degree or Diploma as the case may be;
    - ii. Required number of years of Post Qualification experience shall be calculated on the basis of date of acquiring of both qualifications i.e. Base qualification as well the required secondary qualification, whichever date is later.
  - c. Wherever CGPA/OGPA or letter grade in a degree is awarded, equivalent percentage of marks should be indicated in the online application form as per norms adopted by the University/Institute. The candidate will have to produce a copy of these norms with respect to his/her University/Institute at the time of Interview
2. Candidates should be proficient in Computers, MS Office and relevant specialized software.
  3. PDIL reserves the right to cancel/restrict/enlarge/modify/alter the requirements/recruitment process advertised, if need so arise, without issuing any further notice or assigning any reason thereto.

4. The Contract employees would be initially recruited for up to One year and if their performance is found suitable, their contract may be renewed for maximum up to one year at a time and up to a maximum for a period of three years, from their initial date of joining.
5. Candidates are informed that mere submission of Applications and apparently fulfilling criteria as prescribed in the advertisement would not bestow right to be called for interview/ considered for selection process.
6. The age limit, minimum educational qualification, number of years & type of post qualification in-line with executive work experience are the minimum criteria and mere possession of the same by the candidate does not entitle him/her for participating in the selection process. PDIL's decision regarding eligibility & short listing of applications shall be final & binding and no queries or correspondence shall be entertained in this regard.
7. The Cutoff date for calculation of Maximum Age and Post Qualification Experience is **30.06.2022**.
8. Any legal proceedings in respect of any matter claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Gautam Budh Nagar and courts/forums at Gautam Budh Nagar only shall have sole and exclusive jurisdiction to try any such cause/dispute.
9. Government guidelines with regard to SC/ST/OBC(NCL)/EWS/PWD/Ex. Servicemen candidates shall be applicable.
  - a. For claiming relaxation against reserved vacancies, the reserved category candidates should submit copy of Caste/PwD/EWS/Ex-SM certificate(s), in the Performa prescribed by Govt. of India, issued by the Competent Authority, along with Online Application Form. If the certificate has been issued in a language other than English/Rajbhasha (Hindi), the candidates should upload a self-certified bonafide translated copy of the same either in English or Rajbhasha (Hindi).
  - b. Please note that the candidates seeking benefits of reservation under **OBC (Non-Creamy layer)** category must submit the certificate in appropriate format with heading "FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA".
 

**The OBC (Non-Creamy layer) certificate issued by the Competent Authority in the above referred prescribed format should not be older than 06 months as on cutoff date (30.06.2022) i.e. certificate issued on or after 01.01.2022 is only valid for the purpose.**
  - c. The candidates seeking benefits of reservation under **ECONOMICALLY WEAKER SECTIONS (EWS)** category must submit the certificate in appropriate format with heading "INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS".
 

**The EWS certificate issued by the Competent Authority in the above referred prescribed format should be based on Gross Annual Income for the Financial Year 2021-22.**
  - d. **Format of caste certificate for SC/ST/OBC, format of EWS certificate and format of PwD certificate is available on the website [www.pdilin.com](http://www.pdilin.com) → Careers.**

**10. No. of Tentative vacancies and Reservation Category are given below:**

Designation(s)	Total No of Vacancies*	Reservation Category*				
		Unreserved	OBC	SC	ST	EWS
Engineer Gr-I (8)/Executive Gr-I (8)	24	10	5	5	1	3
Engineer Gr-II (5)/Executive Gr-II (5)	73	31	18	6	6	12
Engineer Gr-III (2)/Executive Gr-III (2)	10	5	2	2	1	0
Diploma Engineer Gr-I (8)/ Jr. Executive Gr-I (8)	9	6	2	1	0	0
Diploma Engineer Gr-II (5)/ Jr. Executive Gr-II (5)	15	7	4	2	1	1
Diploma Engineer Gr-III (2)/ Jr. Executive Gr-III (2)	1	1	0	0	0	0
<b>Total</b>	<b>132</b>	<b>60</b>	<b>31</b>	<b>16</b>	<b>9</b>	<b>16</b>

(\***) However, PDIL reserves the right to cancel/restrict/enlarge/modify/alter the requirements, if need so arise, without issuing any further notice or assigning any reason thereto.**

11. The names of candidates called for personal interview will be displayed only on the above mentioned link on PDIL website. Candidates are advised to visit the website regularly for the latest information in this regard. Only short listed candidates who are prima-facie found eligible based on the information submitted in their application will be called for participating in the selection process and will be intimated through electronic mode for personal interview and PDIL will not be responsible for any delay or non-delivery of such intimation. Candidates are advised to regularly visit the above mentioned link for all the updated information with regard to this advertisement. No telephonic queries shall be entertained.
12. Candidates against whom a criminal case is pending in a court of law need not apply.
13. **TA -** It may be noted that candidates will be called for personal interview provisionally on the basis of information submitted by them in the application Form and their candidature will be considered vis-à-vis eligibility criteria for the post applied for as mentioned in the Advertisement. Candidates not meeting the eligibility criteria or not in possession of complete requisite documents will not be allowed to attend the personal interview and no TA will be paid to them. Further, no queries shall be entertained in this regard. TA will be reimbursed to & fro journey by III AC(including Rajdhani) (by Rail fare) for Engineer/Executive in all Grades and Sleeper class Rail fare for Diploma Engineer/ Jr. Executive in all grades by the shortest route(within India) to **only to the candidates duly shortlisted by HR/ Concerned Indenting Deptt. and appeared before the Interview Board**, subject to production of copy of the ticket. TA shall be transferred online in the bank account of only the shortlisted candidates, qualified to appear for interview. Hence candidates should ensure that they are meeting the qualifications & experience guidelines.

The candidates eligible for claiming TA are required to submit a filled in **TA FORM (ANNEXURE-I)** for reimbursement of TA expenses incurred to attend Interview along with required documents as mentioned in the **TA FORM (ANNEXURE-I)** and **copy of the ticket(s)**.

14. Only Indian Nationals are eligible to apply.
15. **Posting/Transfer:** Selected candidates shall be posted /Transferred at any Project sites all over India & any of PDIL offices during the tenure of the contract as per job exigencies.
16. **Termination/Extension of the Contract:** PDIL reserves the right to terminate the contract with one month notice and also extend the contract at the sole discretion of Management.
17. Candidates should retain the copy of their Application Form & Fee Receipt for future reference as they can be asked to produce the same at anytime.
18. It may also be noted that only one Registration ID can be created using a unique Aadhar number & a candidate shall be able to submit one application only . Multiple applications will be rejected summarily w.r.t Unique Id.

#### **PROCEDURE FOR SUBMISSION OF ONLINE APPLICATIONS:**

- a. Candidate has to apply only through online registration system of Careers section of PDIL website i.e. [www.pdil.in.com](http://www.pdil.in.com). No other means / mode of applications i.e. manual/ paper application/ application sent through e-mail shall be accepted.
- b. While applying, the applicant must ensure that he/she fulfills the eligibility and other norms as mentioned in the advertisement, as on the specified dates. In case it is detected at any stage of recruitment/selection that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect information or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above discrepancy(s) is/are detected even after appointment, his/her services are liable to be terminated without any notice.
- c. Email ID - While applying online, candidate should ensure to have Email ID (which must be valid for at least one year from the date of application). All correspondence with candidates shall be done only on their

registered e-mail ID provided by candidate. All information regarding Short listing/ Interview/ Final Results etc. shall be provided through email and / or by uploading on PDIL website only.

- d. **Application Fees** - Candidates are required to make online payment of Rs.800/- for General and OBC, Rs.400/- for SC/ST/EWS excluding taxes & service charge through Net Banking/Debit Card/Credit Card/Bank Transfer.

#### **DOCUMENTS IN SUPPORT OF QUALIFICATION AND EXPERIENCE:**

- Date of Birth Certificate/ 10<sup>th</sup> Board/12<sup>th</sup> Board Certificates and Mark sheets wherever applicable.
- Degree Certificate, Diploma Certificates & Marks Sheets. If any of the candidate produces Degree/Marks sheet with CGPA/OGPA or letter grade, he/she must ensure to bring a certificate from the Institute to the effect that his/her grading is equivalent to \_\_\_\_\_%age.  
Please also ensure that you fulfill the eligibility criteria w.r.t. job specifications in respective discipline (as specified above in the advertisement), failing which your candidature may be cancelled.
- **Experience Certificate:**

Only following types of documentary proofs towards experience will be considered relevant. The applicant needs to submit his/her Experience certificate(s), issued by competent and authorized executive of the organization must in its letter head containing complete communication address, Phone No, E-mail id and its relevant documents in support of experience claim

#### **I. For Past Employment:**

- Experience letter issued by competent and authorized executive of the organization (in its letter head containing complete communication address, Phone No, E-mail id) indicating Designation, date of joining including date of relieving the organization by the employee concerned  
OR
- Appointment letter clearly mentioning the date of joining the organization and also acceptance of resignation letter, relieving order issued by authorized executive of the organization (in its letter head containing complete communication address, Phone No, E-mail id) & Pay Scale/ CTC last drawn.

#### **II. For Current Employment:**

- Experience letter issued by competent and authorized executive of the organization (in its letter head containing complete communication address, Phone No, E-mail id) indicating designation, and date of joining the organization & Pay Scale/ CTC drawn by the employee concerned along with latest pay/salary slip  
OR
- Appointment letter (issued in its letter head containing complete communication address, Phone No, E-mail id) clearly mentioning the date of joining the organization and Latest Pay Slip along with any of the following optional documents:
  1. Identity card issued by current employer
  2. Annual Increment letter
  3. Promotion order/Transfer or any other relevant service records/ order etc.

In the absence of production of sufficient proof towards claimed experience such as appointment letter and latest pay slip, candidature of such candidates shall be liable to be rejected.

- Any other certificates/ testimonials you may desire to place before the interview committee.
- One Recent Passport size photograph.

#### **IMPORTANT DATES**

Commencement of online registration of applications by candidates: - 29.07.2022  
Last date for receipt of online applications - 28.08.2022  
Commencement of Interview - Please visit PDIL website from time to time for latest updates

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**PROJECTS & DEVELOPMENT INDIA LTD. NOIDA.**

Reimbursement of TA expenses incurred to attend interview

Name of Candidate \_\_\_\_\_

Post for which interview attended \_\_\_\_\_

Place where from & to TA expenses reimbursable \_\_\_\_\_

Entitlement of Mode/ class to be reimbursed. \_\_\_\_\_

Detailed of TA expenses incurred.

Inward journey Date of Journey \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

Class of Journey \_\_\_\_\_ PNR No. \_\_\_\_\_ Amount (Rs) \_\_\_\_\_

Return Journey Date of Journey \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

Class of Journey \_\_\_\_\_ PNR No. \_\_\_\_\_ Amount (Rs) \_\_\_\_\_

Total (Rs) \_\_\_\_\_

**ENCL:** Copy of Tickets and Registration Form attached

Bank Details. Name of Bank \_\_\_\_\_ Branch \_\_\_\_\_

Account NO. \_\_\_\_\_ IFS CODE \_\_\_\_\_

CANCELLED CHEQUE/COPY OF CHEQUE /PASS BOOK **MUST** BE ATTACHED.

Mobile NO. \_\_\_\_\_

\_\_\_\_\_  
Signature of Candidate.

**FOR OFFICIAL USE**

Certified that the candidate attended interview

Passed for Payment of Rs. \_\_\_\_\_

\_\_\_\_\_  
(Authorized Signatory of P&A.)

(Authorized Signatory of Finance Dept.)