

D. ACADEMIC PERFORMANCE

1. Basic Qualification : Start from Matriculation/Higher Secondary

Exam Passed	Institution/ University/ Board	Subject of Study	Duration of Study	Month/Year of Passing (MM/YYYY)	Overall % of Marks/ CGPA(*)	Full Time/Part Time/Correspondence

2. Professional Qualification (Please mention qualification which makes you eligible)

3. Additional Qualification (if any)

(*if it is Cumulative Grade Point Average (CGPA), please convert it to % of Marks)

E. Category (GEN/SC/ST/OBC/EX-SM/EWSs)

Are you physically handicapped? (Yes/No)

If yes please mention the details as follows:

Type of handicap (please put (√) in appropriate box)

VH	HH	OH

Extent of disability as specified in the disability certificate

Do you belong to Minority? (Yes/No)

F. Religion

G. Details of Experience (if any)

Name of Organization	Designation	Scale of Pay	Duration		Regular/Contract/daily wage	Nature of Duties	Reason for leaving
			From (MM/YYYY) (MM/YYYY)	To			

Note:

1. Please mention details of all position you have held in an organization separately.
2. Please indicate period of training /apprenticeship separately.
3. Please attach additional sheets if, required.

H. Post Qualification Experience: Years Month

I. Please write about the nature of your present assignment/rule and your responsibilities

Significant achievements(s) in your current assignment

Present Position & Pay Particulars

Present Pay Scale	
Basic + DA	
Perquisites and Allowances	

Present designation held	
Date of entry in the present pay scale	

Nature of Duties & Reporting Officer

Nature of Duties	Reporting Officer in the hierarchy

Disciplinary Proceedings pending/contemplated, if any

Have you ever been convicted by any court of law or any court case pending against you or any disciplinary proceedings/enquiry is pending against you or any penalty has been imposed upon you? if yes, please give details	Yes/No
Have you ever faced any extradition/deportation proceeding? if yes, please give details	Yes/No

H. Languages known

Read	Write	Speak

Declaration:

I affirm that the information given in this application is true and correct to the best of my knowledge and belief. I further undertake that if at any stage it is discovered that an attempt has been made by me, willfully to conceal or misrepresent the facts, my candidature /appointment shall be summarily rejected or terminated without any notice.

Date:

Signature _____

Place:

Name _____

Annexure-A (List of Documents)

Note:- Candidate (s) are advised to bring self attested documents as per following sequence from top to bottom:-

- Valid Photo ID (Aadhaar Card, Voter ID etc.)
- Bio-Data Form
- Proof of date of birth
- Class-Xth- Marksheet
- Class-Xth-Certificate
- Class-XIIth- Marksheet
- Class-XIIth-Certificate
- B.Tech -Marksheet
- B.Tech-Degree
- Conversion certificate of Grade/CGPA/OGPA to percentage of marks.
- Experience Certificate.
- Extra -Curricular Activities Certificate, If applicable
- Category /Caste Certificate, if applicable- Kindly present the latest certificate for OBC (Non-creamy Layer) and EWS Category, in the prescribed format of government of India.